

# NOTICE OF ANNUAL GENERAL MEETING

## NOTICE & AGENDA

As of today, Friday 20<sup>h</sup> November 2020, notice is hereby given that the Annual General Meeting of the Rail Track Association of Australia (RTAA) is to be held on:

**Friday, 11 December 2020**  
**09:30am to 11:00am (AEDT)**  
**Via Zoom Webinar**

Members are required to register in advance to attend the AGM.

To register your attendance, please follow the link below:

<https://us02web.zoom.us/meeting/register/tZUlfu2gpzgrG9SSQnxjZHWq8jaGMOupa0Bq>

## AGENDA

### 1. Attendance – Apologies

Personal Members and Corporate Member Representatives attending will complete the Attendance Register. New members to be identified.

### 2. President's Welcome – Thomas Kerr

### 3. Confirmation of Minutes of the 2019 Annual General Meeting

The Minutes of the previous AGM, held at the International Convention Centre on the 3<sup>rd</sup> December 2019, will be presented.

### 4. Matters arising from these Minutes

### 5. Annual Report

## 6. Election of Office Bearers of the Association for 2020/2021

All positions are declared vacant. Our Business Manager will provide nomination forms received from candidates for the following Office Bearer positions:

- President
- Vice Presidents (Two Positions)
- Secretary
- Treasurer

## 7. Election of the Management Committee Members 2020/2021

All positions are declared vacant. Our Business Manager will provide nomination forms received for all Management Committee candidates. The following roles are available within the management committee. Committee member numbers are flexible, however to a minimum of 8 and a maximum of 20 members total.

- Marketing & Communications Manager (1 Position)
- Management Committee Members (19 Positions)

## 8. Appointment of the Sub-Committee Members 2020/2021

Our Business Manager has collated Expressions of interests received for all Sub-Committee candidates (Committee Member numbers are recommended):

- Events Committee (removal of Chapters)
  - **Chair**
  - **Vice-Chair**
  - **Committee Member** (5 positions)
- Diversity and Inclusion Committee (Diversity Award)
  - **Chair**
  - **Committee Member** (3 positions)
- Emerging Professionals Award Committee (previously Frank Franklyn Award)
  - **Chair**
  - **Committee Member** (3 positions)
- Technical Review Committee (AusRAIL)
  - **Chair**
  - **Committee Member** (3 positions)
- Field Day Organising Committee
  - **Chair**
  - **Vice-Chair**
  - **Committee Member** (10 positions)

## **9. General Business**

9.1 Field Day 2022 (ALL)

9.2 Technical & Networking Events Calendar 2020 (ALL)

## **10. Other Business**

10.1 ARA update (TK)

10.2 Constitutional amendments for review:

- Executive and Management Committee length of terms
- Modifications to the Executive Committee Positions

10.3 Open to the floor

10.4 Confirmation to reappoint Auditors;

RSM Australia Partners

Level 13, 60 Castlereagh Street Sydney NSW 2000

## **11. Date for next Annual General Meeting –**

TBC